



Career progression, community management, personnel matters, and general information from the desk of the Navy Personnel Command, Force Master Chief, FORCM Jon Port

SPECIAL SELECTION BOARDS

NPC is occasionally asked about Special Selection Boards for enlisted personnel. These may be requested if a Sailor was missing a fitness report or evaluation during a selection board and was not selected for promotion/advancement from that board. The governing instruction for requesting a special selection board for enlisted - BUPERSINST 1430.16F, Advancement Manual for Enlisted Personnel of the U.S. Navy. Any request for such a board must include all the missing documents and clear statements as to how they showed due diligence to ensure their record was up to date BEFORE the selection board convened.

CREDENTIALING OPPORTUNITIES FOR ERB SAILORS

Naval administration message (NAVADMIN) 396/11 released Dec. 22 provides important information on credentialing opportunities available through Navy Credentialing Opportunities Online (COOL) for those selected for separation under FY-12 quota-based Enlisted Retention Board (ERB). To be eligible for credentialing, enlisted Sailors must meet one of the following eligibility requirements: they must be in the appropriate rating or occupation to which the credential is mapped; be currently working in, or have been assigned to a position to which the credential is mapped; or have prior documented experience in a position to which the credential is mapped for credentials outside of their specific rating, and the credential has relevance or applicability to the current or future needs of the command or the Navy Reserve. Eligibility for Sailor credentials must be validated and approved by their commanding officer or command-designated approving official. Additionally, before authorizing the request commands must also certify that Sailors have passed their most recent advancement exam, and passed or been medically waived from their most recent physical fitness assessment. The Sailor must not have received any non-judicial or courts-martial punishment within the past six months, and they must be selected for separation under FY-12 quota-based ERB. Sailors must be able to complete all certification requirements no less than 60 calendar days prior to separation from the Navy. Personnel must also satisfy credentialing agency eligibility requirements for the certification/licensure being sought prior to requesting exam funding. The certification and licensure exam voucher request form may be downloaded from Navy COOL website, <https://www.cool.navy.mil> and submitted electronically through e-mail to navycool@navy.mil, or faxed (850) 452-6897.

INVOLUNTARY SEPARATION PAY

Active-duty Sailors involuntarily separated from the Navy may be eligible for separation pay to help ease their re-entry to civilian life. Sailors selected for separation by the enlisted retention board may be eligible for involuntary separation pay provided they meet the requirements set forth in OPNAVINST 1900.4 and MILPERSMAN 1910-050. Regular enlisted members must have completed at least six years of active duty and be willing to affiliate with the Inactive Ready Reserve (IRR) for three years. Involuntary Separation Pay (ISP) is offered and generally based on the following formula: monthly base pay X 12 X years of service X 10 percent. It may also be paid at a reduced rate under circumstances outlined in the instruction. OPNAV Instruction 1900.4 applies to Sailors involuntarily separated from active duty on or after November 1990. Members who receive separation pay and later qualify and collect military retirement pay are required to repay their separation pay. Repayment may be deducted from the members retirement pay. For more information read OPNAVINST 1900.4 and talk with your career counselor.

NPC CUSTOMER SERVICE CENTER (CSC)

NPC's Customer Service Center (CSC) has always been a valuable resource for Sailors who are serving and that does not change when a Sailor leaves the Navy. NAVADMIN 332/11 outlines the Navy's new comprehensive transition support strategy and directs those with questions to call the CSC. The Customer Service Center assists Sailors by being the gateway here at NPC. The sources of information for the customer service center are subject matter experts who work in the various departments here at Navy Personnel Command. CSC representatives are available Monday - Friday from 7 a.m. - 7 p.m. CST to answer any questions Sailors may have regarding transition assistance benefits and resources. Sailors can call 1-866-U-ASK-NPC (1-866-827-5672) or submit e-mails to cscmailbox@navy.mil. The CSC Knowledge Base, found at www.npc.navy.mil/organization/npc/csc/, is also a tool Sailors can use to get answers, general information, links, documents or video clips. The CSC is also a good resource for Sailors involuntarily separating from the Navy, as a result of the Enlisted Retention Board (ERB).

Today in Navy History

- Dec 26th 1943 - Seventh Amphibious Force lands 1st Marine Division on Cape Gloucester, New Britain
- Dec 27th 1777 - Floating mines intended for use against British Fleet found in Delaware River.
- Dec 28th 1867 - U.S. claims Midway Island, first territory annexed outside Continental limits.
- Dec 29th 1943 - USS *Silversides* (SS-236) sinks three Japanese ships and damages a fourth off Palau
- Dec 30th 1941 - Admiral Ernest J. King assumes duty as Commander in Chief, United States Fleet.

Quote of the Week

The ear of the leader must ring with the voices of the people. ~ Woodrow Wilson