



Career progression, community management, personnel matters, and general information from the desk of the Navy Personnel Command, Force Master Chief, FORCM Jon Port

PTS Items You Should Know/Remember

- ✓ There is an expiration date assigned to each PTS quota.
- ✓ For PTS in-rate quotas – any changes to a Sailor’s EAOS/SEAOS constitutes using that quota. So be aware!
- ✓ For PTS conversion quotas – any changes to a Sailor’s current enlistment date constitutes using that PTS quota.
- ✓ Separation quotas remain in the system until the Sailor’s separation unless reset by the respective Community Manager
- ✓ Advancement earns an automatic quota (Selection off a Navy-wide examination, CAP, etc) but only within 12 months of SEAOS. If the Sailor’s SEAOS is outside 12 months, they are not given an automatic PTS quota.

Enlisted Field Service Records (ESR)

Enlisted field service records (FSR) have transitioned to the paperless Electronic Service Record (ESR). ESR is accessible via [Navy Standard Integrated Personnel System](#) (NSIPS) and has transformed member service records into an online, digital records management application available at anytime. The ESR provides secure data presented in logical order, similar to our old paper records. The Electronic Service Record provides Sailors access to the data that is maintained on them in real-time, much of which is used to update official documents that are filed in your Official Military Personnel File (OMPF). An ESR account is also required to use eLeave. All Sailors should enter a viable the email address in NSIPS.

Selective Reenlistment Bonus (SRB) 35 Day Waiver Request Procedures

SRB Requests are required to be submitted 35 days prior to the reenlistment date. When situations arise that prevent submission of an SRB request 35 days prior to the reenlistment date, commands are required to obtain a waiver via PERS811. If the reason for late submission is outside of the command’s control, the member’s Commanding Officer must submit a formal letter requesting a waiver to the Navy Pay and Compensation Policy Branch (N130). If the reason for the late submission was **no fault of the member** and the issue was within the command’s control, the Command’s ISIC Commanding Officer must send a formal letter to the Director, Military Personnel Plans and Policy Division (N13). If the member was the cause of the late submission, **no waivers are available**.

Commands are now authorized to submit SRB reenlistment requests prior to a member receiving a Perform-to-Serve (PTS) quota; however, the PTS quota request must have been submitted. Contact PERS811 SRB Desk to start the waiver process. Information on SRB policy can be found at: <http://www.npc.navy.mil/CareerInfo/EnlistedCareerProgression/Incentives/>

Enlisted AC to RC

The Career Transition Office (CTO) facilitates transitioning from the Active Component (AC) to the Reserve Component (RC) for enlisted service members. Enlisted service members leaving active duty should continue to speak with their Command Career Counselor (CCC) about potential career options. Now Sailors who leave Active Duty who have been Perform to Serve (PTS) approved and expressed interest in the Navy Reserve will be contacted by a Transition Assistant (TA) from the Career Transition Office (CTO) prior to separating. The TA will help facilitate the Sailor's affiliation with a Reserve Unit at a local Navy Operational Support Center (NOSC). The CTO will make the "transition" as smooth as possible by eliminating unnecessary paperwork and streamlining the process. Enlisted Sailors currently serving on Active Duty, who desire to affiliate with the Navy Reserve, or need more information about Navy Reserve programs and opportunities, should contact the CTO at (901) 874-4108 or cto.enlisted@navy.mil. In many cases, this may be the option to remain in the rate in which the Sailor is currently serving. Think about it and ask about it!

Today in our Navy History

February 25th, 1933, USS RANGER, the first true aircraft carrier was commissioned.

Quote of the Day

*“There can be no greater good than the quest for peace and no finer purpose than the preservation of freedom.”
- President Ronald W. Reagan*